

Child Care Centre Supervisors Network Meeting Minutes

May 27, 2014 • 6:30 to 8:30 pm • AFSSN Sven H. Dohnberg Centre

1. Welcome and Introductions

2. Acceptance of Minutes from Last Meeting

Jennifer Ballantyne, Seven C's and Jodi Lacasse, Welland Regional

3. Acceptance of Agenda

Agenda accepted with no additions

4. Tour of AFSSN Sven H. Dohnberg Centre

Micki Horton gave a great tour

5. Updates

- Ministry of Education Report, Jen Stewart was unable to attend, but sent updates (please see attached with the minutes)
- Niagara Region Children's Services Report, Darlene Edgar, Director of Children's Services attended and shared the following update:
 - Invitation to come to the Niagara Region Children's Services Community Consultation taking place on May 28, 2014 at Region Headquarters.
 - Licensed Child Care Programs will receive funds to purchase play based learning materials for handing in their budgets by the requested timelines.
 - Schedule A has been distributed to agencies which have service agreements with Children's Services. The schedule outlines a variety of expectations that are required to be adhered to, including the submission of QCCN stats in a timely manner, reporting salaries, etc.
 - Going forward the Nipissing will be used within fee subsidy – staff will ask parents to complete the form and take it with them to a child care program. We believe this will help encourage parents in thinking about child development before bringing their children to a program and will open the door for further conversations to take place.
 - iPad project underway. Several educators from across Niagara's licensed child care programs will have an opportunity to trial iPads in their classrooms as part of a formal research project. The information learned after the project is being coordinated by ECCDC in partnership with Children's Services. The research project is being led by Brock University with Dr. Debra Harwood as the lead researcher. Speech Services Niagara will be facilitating a Language and Literacy related training component.
 - Niagara Region Children's Services will be purchasing new computers and related technology for local licensed child care programs in need. The need will be assessed through a survey distributed by the ECCDC and ECCDC will be coordinating the purchasing and training modules.
 - CATCH – Pilot Project has now wrapped up. Each participating program provided a presentation this month and the presentations were amazing. Each pilot project shared the final monetary award as it was too difficult for the selection committee to choose only one program worthy of the prize. Displays from the presentation will be out for viewing at Children's Services' Community Consultation in May. There has been interest from McMaster, Public Health, and Texas - where the program was created - in evaluating the program. Discussions are currently taking place regarding possible plans for further implementing the program this fall to additional sites.

6. Discussing Issues and Brainstorming Solutions

- Round Table Updates
 - Training from ESTEEM – Observing and Documenting Children’s Learning Stories, Saturday May 31, 2014 and Loose Parts June 11, 2014.
 - St. Catharines Regional – working on CATCH, a lot of fun, great parent engagement, best parent night attendance (used four rooms with one for each portion of CATCH), children serving themselves, no more sippy cups for children only real cups, food out at once for choice.
 - Power Glen – going full time in September at Power Glen School.
 - Rosalind Blauer – CATCH – was a mentor for CATCH seed to table, the presentations were incredible and all different, the enthusiasm was fantastic, a real moment of pride for RECEs, so much more than was anticipated, exciting to see what was put in, all centres continued on after the end of the three months, the energy and excitement was amazing.
 - Sven H. Dohnberg - working on garden seed to table, literacy component (cozy area), moms creating storybook on their lives for their child, space in sleep room to work on the books, a great deal of work with teen moms, open for the summer for the second year working on the transition (first priority for moms going to school).
 - ACW’s three School Age Programs - Health and Wellness Day - fruit kabob people, smoothies, Zumba and fitness, school agers watching the life cycle of painted lady butterflies, summer gardens.
 - Branscombe - purchasing new items for garden, iPad project accepted for, chosen to do pilot for public health about child accidents, children serving themselves at snack/lunch going well.
 - Welland Regional – working hard at building relationships with family, staff and children, starting the emergent journey together, working on environments first, training with staff on more emergent practices, working on baby steps.
 - Grimsby Co-op – no duty days for parents, extended day 9:15-3:00 as of January, garden planted, squirrels ate marigolds but staff replanted.
 - Seven C’s - celebrating 10 year anniversary, looking at expanding with summer camp and kinders. CATCH - staff worked very hard but tons of fun, became a habit, part of our language, lending library for parents.
 - QCCN – tip sheet going out to programs for Fall.

7. Training/Network Development Activity

- “Continuing the Momentum” discussion (Helene and Patricia). Suggestions included:
 - Increasing participation at supervisors Network meetings. Thank you, on behalf of the Network, to Helene and Patricia for their hard work in this area.
 - A bus tour of various Child Care centres advertised in ESTEEM.
 - A half day supervisors’ conference with lunch and networking.
- Highlight of the Ministry of Education document, *“Think, Feel, Act: Lessons from research about young children”* articles and videos available on the Ministry’s website.
- Network participants watched Dr. Stuart Shanker’s Self Regulation [Video](#).
- Reviewed [Calm, Alert and Happy](#), with Dr. Stuart Shanker, followed by reflective question discussions.
 - Network participants offered the following practical suggestions related to the video and Self Regulation:
 - a) small group activities, children choose whether to do activities or not, making children participate causes issues, different areas with more or less stimulation, busy areas together and quiet areas together.

- b) stuffed animal bin - children need time with the animal, block centre can also be for self regulation, cozy area in room and children were able to take iPads in the area to calm, self-serve snack in before and after school program - more difficult for some staff in relation to letting go, children can figure out on their own how to regulate numbers at an activity and give it time to work, don't rush it.
- c) the key is providing the children with a setting that is interesting, which provides the balance of how a child functions (time to get away), spaces for one or two children so they make the decision if they need some quiet time, consider how space is utilized, involve children in the process, modeling with the child so they can see how it is done, talk with the children to introduce them to the function of the activity, scaffolding on ideas, being aware of what they can do and what they need support doing, need to know children and what helps them to self-regulate, strategies to help them, peer to peer interaction once they know what to do.
 - useful to use at staff meetings.
 - useful to look at each supervisor meeting and use for discussion not always have to the time to look at it in day to day activity.
- Discussion Regarding Network attendance participation - Network participants offered the following suggestions for increasing attendance at upcoming meetings
 - Meeting on a bi-monthly basis on different evenings while continuing to visit a variety of sites. Branscombe offered to host an upcoming session. It was also recommended that the Region space could be used to accommodate larger numbers. Public Health updates at the meeting.
 - Participants recommended having conversations about planning and leading staff meetings, perhaps a Michael Lewis seminar related to communication between staff and management related topics and allowing for conversations to take place throughout the meeting. Many supported receiving the agenda in advance.

8. ECCDC Resource Display

- Resource Reference List and Resource Display (please see attached with the minutes)
- Highlighting "*How Does Learning Happen*" a professional resource distributed by the Ministry of Education.
- Professional Learning Opportunities & Network Needs
 - Staff meetings, scheduling, communication between staff and additional Lunch and Learns on management related topics

9. Meeting Evaluation

10. Next Meeting Date and Venue

Thursday September 25, 2014 • 6.30-8.30 pm • Branscombe Regional Child Care Centre, 6271 Glenridge Street, Niagara Falls.

Ministry of Education Update emailed by Jen Stewart

Child Care Licensing System (CCLS)

- CCLS launched on December 11, 2013
- All child care operators should be registered in the new system
- CCLS Help Desk is available for technical problems: 1-855-457-5478 or childcare.helpdesk@ontario.ca
- Licensing activities are now completed online in CCLS:
 - Serious Occurrences are reported in CCLS
 - Requests for revisions to a licence are submitted in CCLS
 - Staff Director Approvals are requested in CCLS
- Licensing renewal packages are no longer emailed to operators.
- Operators must go in to CCLS to complete their renewal licensing information. Staffing Information must be entered in CCLS. The renewal payment form must be printed and mailed to the London MEDU office with the cheque (A separate cheque and payment form must be used for every licence renewal). This should be completed 90 days prior to expiry of the licence.
- A CCLS Reference Guide is available on the Early Years Portal at:
- <http://www.earlyyears.edu.gov.on.ca/EYPortal/en/ChildCareLicensing/ChildCareLicensingResources/index.htm>
- Think, Feel, Act: Lessons From Research About Young Children
- To support educators working in early years settings in their continuous professional learning, the Ministry worked with leading experts in the early childhood field to develop the following thought-provoking resources:
 - Positive Relationships and Brain Development
 - Pedagogical Leadership
 - Pedagogical Documentation
 - Inclusion
 - Parent Engagement
 - Learning Environments
 - Self-Regulation
- These resources are available on the Ministry website:
<http://www.edu.gov.on.ca/childcare/research.html>
- Hard copies of the *Think, Feel, Act* research briefs will also be distributed to centres during licensing visits.



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Resource Library & Workroom Services



Resource Listing
 Child Care Centre Supervisors Network

Catalogue Number	Item	Type	File Number
5727	Think, Feel, Act: Lessons From Research About Young Children	Planning & Research Documents	RES.0009.01
5734	How Does Learning Happen? Ontario's Pedagogy for the Early Years (2014)	Planning & Research Documents	CUR.0034.00
5758	Excerpts from "Elect" (2014)	Planning & Research Documents	CUR.0023.00
5757	Emergent Curriculum in the Primary Classroom - Interpreting the Reggio Emilia Approach in Schools	Planning & Research Documents	EDU.0041.03
2491	Developmentally Appropriate Practice in "Real Life"	Planning & Research Documents	EDU.0006.00
2000	Negotiating Standards in the Primary Classroom	Planning & Research Documents	EDU.0044.00
5626	The Sense of Wonder	Planning & Research Documents	ENV.0020.00