

**MEMORANDUM**

To: Licensed Child Care Service Providers

From: Sharon Milne, RECE, RC, Special Projects Advisor and Helen Lake, RECE, RC  
Manager: Niagara Region Children's Services

Re: Licensed Child Care Program Reopening: Quality Child Care Niagara (QCCN) statistics reporting and Resource Consultant/Behaviour Consultant Supports

Date: July 7, 2020

---

As you are planning for your licensed child care program to re-open, we anticipate that you will be overwhelmed with new policies and procedures. Because of this, we have decided to put the completion and reporting of QCCN tools on hold for a temporary period of time.

These tools are very beneficial; however, for the Summer of 2020, they will not be required to be completed on every child, nor will you be required to report monthly. This will allow programs time to adjust to the new Ministry requirements and for discussion to take place at QCCN Advisory on how best to incorporate these important screening tools into process moving forward.

The Request for Service referral can be submitted to access service from a:

- Resource Consultant to support a child's development without completion of the DISC Preschool Screen (DPS) or
- Behaviour Consultant to support the child's emotional self-regulation/behaviour without completion of a Children's Actions Relationships and Emotions (C.A.R.E) checklist.

The Speech and Language Checklist is also not required to be completed on each child upon enrolment during this period of time. Niagara Children's Centre will accept referrals without the completion of the checklist. If an educator or parent/guardian has concerns about the child's Speech and Language development, they are asked to complete the QCCN Referral Package. Here is the link:

<http://www.speechservicesniagara.ca/en/refer-a-child-now>. Parents are also able to self-refer. The use of these tools will be re-evaluated after August 30, 2020.

If you have any questions related to QCCN statistics reporting, please reach out to Sharon Milne. For any other questions, please contact Helen Lake.

Thank you,

Sharon Milne RECE RC  
Special Projects Advisor, Children's Service  
Niagara Region  
1815 Sir Isaac Brock Way, P.O. Box 344  
Thorold, ON L2V 3Z3  
905-980-6000 ext. 3694  
[www.niagararegion.ca](http://www.niagararegion.ca)

Helen Lake RECE RC  
Manager, Children's Services  
1815 Sir Isaac Brock Way, PO Box 344  
Thorold, ON L2V 3Z3  
Phone: 905-980-6000 Ext 3823  
Fax: 905-984-4463  
[www.niagararegion.ca](http://www.niagararegion.ca)