

**MEMORANDUM**

To: Service Providers

From: Sharon Milne, RECE, RC, Special Projects Advisor and Helen Lake, RECE, RC Manager, Niagara Region Children's Services

Re: Quality Child Care Niagara Statistics Reporting and Licensed Child Care Programs

Date: November 2, 2020

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In March 2020, the completion and reporting of QCCN tools was put on hold for a temporary period of time. This allowed programs time to adjust to the new Ministry requirements and for discussion to take place at QCCN Advisory on how best to incorporate these important screening tools into process moving forward.

In discussion with QCCN Advisory, the decision has been made to expect programs to begin completing these tools. Starting in November, any program who has completed the DPS, C.A.R.E. and/or Speech and Language Checklists that month will be asked to report their statistics. The link will be opened at the end of November. An email will be sent to you, as it was pre-COVID-19.

This is NOT a requirement at this time. However, beginning January 2021, the reporting will once again become a requirement of your funding agreement with Niagara Region Children's Services.

Between now and January 2021 please plan for resuming the QCCN screening tools if you are not currently using them. This timeframe will allow programs the opportunity to determine the logistics of completing the screens.

If you have questions or concerns about how your program is going to plan for this requirement, please connect with Priyanka Tan ([ptan@eccdc.org](mailto:ptan@eccdc.org)) as soon as possible. She can help support your program to develop strategies to implement the screening tools beginning January 2021.

If you have any questions related to QCCN statistics reporting, please reach out to Sharon Milne. For any other questions, please contact Helen Lake.

Thank you,

*Sharon Milne RECE RC*

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