



early childhood community development centre



JOB POSTING | Early Childhood Community Development Centre

## Quality Child Care Niagara Coordinator (Temporary Position)

(40 hours per week)

Quality Child Care Niagara (QCCN) is a program delivered by the Early Childhood Community Development Centre (ECCDC) on behalf of Niagara Region Children's Services. The ECCDC receives annualized funding through Niagara Region Children's Services to support the goals and objectives of QCCN. It is a standardized, research-based program designed to enhance the quality and developmental programming consistency within Niagara's licensed child care programs. Through QCCN, registered early childhood educators receive the training, tools, and support they need to nurture and maximize the developmental outcomes for every child enrolled in child care.

We are seeking a highly professional, enthusiastic and committed individual to join our dynamic Team. This leadership position will support Quality Child Care Niagara (QCCN). In this role, the successful candidate would visit early learning and child care programs to provide support in implementing Quality Child Care Niagara components and offer research-based pedagogy and environmental design advice to strengthen program excellence. This candidate would work as part of a larger Team at the ECCDC and will consult with the Quality Child Care Niagara Advisory Committee and QCCN Funder on an ongoing basis. The primary hours for the position are Monday to Friday from 8:30 am to 4:30 pm; however, evenings and Saturdays may be required to support Quality Child Care Niagara Training components.

### The successful candidate will have the following qualifications and skills:

- Early Childhood Education Diploma and Registration with the College of Early Childhood Educators
- Demonstrated leadership abilities and proven experience in a range of child care supervisory positions
- Understanding and experience in planning using Ontario's recognized early years frameworks including a sound knowledge of the *Child Care and Early Years Act, 2014*.
- Demonstrated ability to provide an inclusive environment for all children
- Strong knowledge of child care specific policies, procedures and regulations
- Previous experience in developing and facilitating training related to curriculum, pedagogy and practice
- Outstanding communication skills; written and oral
- Strong interpersonal skills, capable of creating respectful, nurturing and empowering relationships
- Ability to work effectively independently and within a team environment
- Demonstrated documentation, organization and time management skills
- Ability to work effectively within a busy and collaborative work environment
- Ability to maintain confidentiality and a high level of integrity
- Excellent knowledge of Microsoft Word, Excel and related computer programs
- A valid driver's license and a clear vulnerable sector check are requirements

Annual Salary

The Early Childhood Community Development Centre is an equal opportunity employer. Interested applicants are invited to apply on or before **Friday April 19th, 2024** by forwarding a résumé by **email to [jthompson@eccdc.org](mailto:jthompson@eccdc.org)** or **fax to 905.646.2692**. Only those selected for an interview will be contacted.

*Inspiring excellence in early learning and child care*